# STIPULATION MODIFYING ORDERS (NOT INVOLVING CHILDREN)

# **S-1**

Resource Center
1 South Sierra St., Third Floor
Reno, NV 89501
775-325-6731

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<sup>\*</sup> Both parties must initial, otherwise the stipulation will not be granted.

# STIPULATION MODIFYING ORDERS (NOT INVOLVING CHILDREN)

# **PACKET S-1**

#### Use this packet only if all of the following statements are true:

An attorney is not representing either of you in this case.
You and the other party agree to change the order.
You have a case with an existing order in the Second Judicial District Court

#### **INSTRUCTIONS FOR COMPLETING FORMS**

Carefully read all instructions before starting to fill out any of the forms.

Use black or blue ink only. Neatly print the information requested.

Do not use correction fluid/tape on the forms.

This packet contains the following forms:

- 1. Stipulation Modifying Orders
- 2. Request for Submission
- 3. Order Affirming Stipulation

The penalty for willfully making a false statement under penalty of perjury is a minimum of 1 year, and a maximum of 4 years in prison, in addition to a fine of not more than \$5,000.00. N.R.S. §199.145.

**INSTRUCTIONS: STEP 1** 

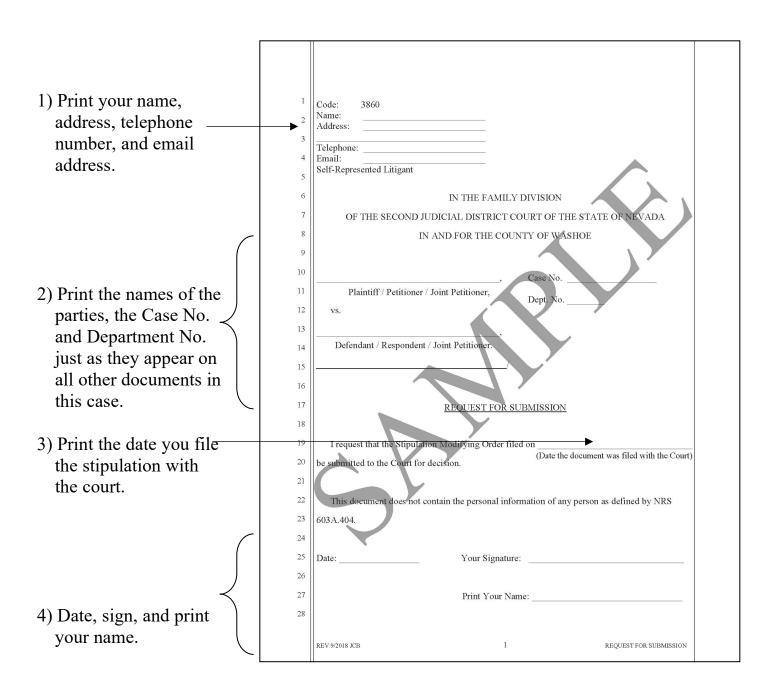
# Complete the Stipulation Modifying Orders as Shown:

[	
1) Print your names, addresses, telephone numbers, and email addresses.	1
2) Print the names of the parties, the Case No. and Department No. just as they appear on all other documents in this case.	IN THE FAMILY DIVISION  OF THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA  IN AND FOR THE COUNTY OF WASHOE  Plaintiff / Petitioner / Joint Petitioner,  vs. Dept. No.  Defendant / Respondent / Joint Petitioner.  STIPULATION MODIFYING ORDERS
3) Complete pages 1 − 2, following the instructions on each page.	It is hereby stipulated and agreed, by and between the parties in this matter, that the order now existing, which was entered on

#### **INSTRUCTIONS: STEP 2**

Only one person needs to fill out this form.

## Complete the Request for Submission as Shown:



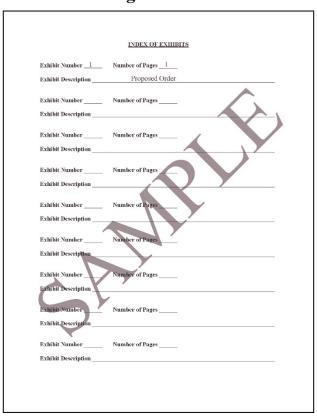
**INSTRUCTIONS: STEP 3** 

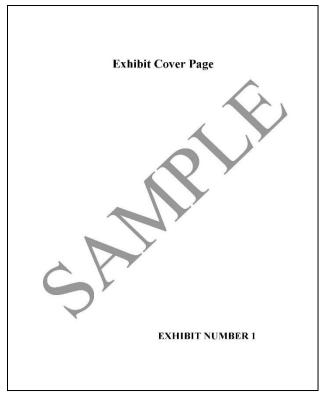
# Complete the Index of Exhibits and the Exhibit Cover Page as Shown:

You will need to attach the Order Affirming Stipulation as an exhibit to the Request for Submission in order to electronically file it.

You do not need to write anything on these pages.

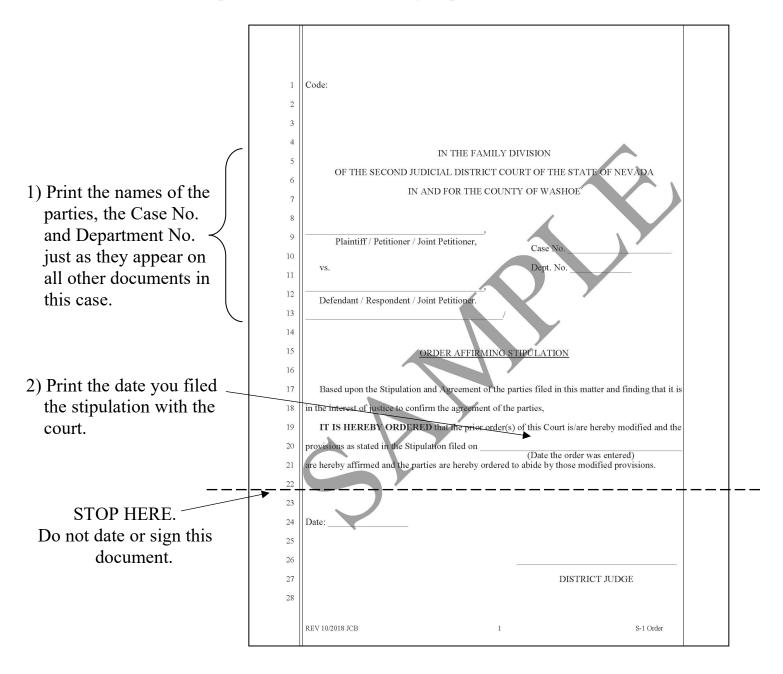
- 1) The documents should be in the following order:
  - Request for Submission
  - the Index of Exhibits
  - the Exhibit Cover Page
  - the Order Affirming Stipulation





**INSTRUCTIONS: STEP 4** 

# Prepare the Order Affirming Stipulation as Shown:



**INSTRUCTIONS: STEP 5** 

#### **Electronically Filing the Documents**

One party will need to upload the original documents to eFlex. EFlex is available online at <a href="https://wceflex.washoecourts.com/">https://wceflex.washoecourts.com/</a>, in the Law Library and the Resource Center.

If either party has not done so, they will need to sign up for an eFlex account and turn in an eFile User Agreement, to the Second Judicial District Court or email to <a href="mailto:eflexsupport@washoecourts.us">eflexsupport@washoecourts.us</a>.

One party will sign into their eFlex account using the username and password you created and electronically file the:

- Stipulation Modifying Orders;
- Request for Submission and Index of Exhibits; and
- Exhibit Cover Page and Order Affirming Stipulation (as an exhibit to the Request for Submission).

Make sure to keep the original documents you file for your personal records. File-stamped copies of your documents are available through your eFlex account.

Scanners are available at the Law Library and the Resource Center.

There will not be a filing fee charged when documents are filed.

# What Happens Now?

Now that you have completed all the steps, your stipulation has been sent to the court for a decision. The court has approximately 60 days to grant, deny, or set your stipulation for a hearing.

#### **Legal Assistance Information**

The information in this packet is provided as a courtesy only. This packet is not a substitute for the advice of an attorney. Counsel is always recommended for legal matters.

If you do not have an attorney, you are encouraged to seek the advice of a licensed attorney or contact the Resource Center or the Law Library. The Resource Center and the Law Library staff cannot give legal advice but can give information regarding court procedures.

You may wish to speak with a lawyer at no cost through the Law Library's Lawyer in the Library program. The Lawyer in the Library program is held via Zoom; you must register ahead of time to participate. No walk-ins accepted as space is limited.

#### LAWYER IN THE LIBRARY

Sign up on our website:

https://www.washoecourts.com/LawLibrary/LawyerInLibrary
For questions, contact the Law Library at 775-328-3250

To seek assistance from other free or reduced-cost legal resources in the area, please contact:

### NEVADA LEGAL SERVICES

449 S. Virginia St.
Reno, NV 89501
775-284-3491 – leave a message, if
necessary
https://nevadalegalservices.org

### NORTHERN NEVADA LEGAL AID

1 S. Sierra St., 1<sup>st</sup> Floor Reno, NV 89501 775-321-2062 – leave a message, if necessary https://nnlegalaid.org